



Verification of Documentation

Tax Year: _____

DO NOT RETURN THIS DOCUMENT UNTIL ALL INFORMATION TO PREPARE YOUR TAXES HAS BEEN RECEIVED

AAG San Diego has received all the information required to complete the individual tax returns for the tax year identified above. I understand that if any additional information is submitted after signing this agreement a \$25 fee will be incurred per occurrence.

If any numbers change based on conversations after this document has been signed there will be additional fee incurred.

If information is received after the Client Copy has been submitted to the client for review, a minimum fee of \$100, with a maximum of the total cost of the return, will be incurred on a case-by-case basis.

If additional information is submitted, AAG San Diego will not perform any work on the tax year identified above until another signed Verification of Documentation is received by our office.

All outstanding invoices must be paid in full before the tax return is filed.

Signature **Date**

Print Name

Spouse Signature (if applicable) **Date**

Print Name